# Reaching People, Changing Lives.

Bay Cove Human Services is a private, not-for-profit corporation that provides a wide variety of services to individuals and their families who face the challenges of developmental disabilities, aging, mental illness and drug and alcohol addiction. The strength of our services relies on the talents and expertise of our staff.

#### Program Manager - Charlestown

Provide direct daily management of Community Based Day Programs. Interview, hire, supervise, support and schedule staff. Requires Department of Public Health certification in medication administration; current driver's license; CORI check; BA/BS in Psychology or related. 3 years' human service setting experience preferred.

## Education/Employment Counselor -Community Based Day - Charlestown & Boston

Provide direct daily supports to the individuals in our programs. Requires Department of Public Health certification in medication administration; current driver's license; and CORI check. BA/BS and/or one year work experience in human service setting preferred.

### Developmental Specialist - Charlestown & Boston

Provide direct care and case management services for a group of assigned clients. Lead group in planning and implementing training and therapeutic activities that support Service Plan goals. Requires a bachelor's degree in a human services-related field and one year experience working with individuals with mental retardation; valid driver's license; CPR and First Aid certifications, and strong communication skills.

## Interested candidates should apply online by going to www.baycove.org

Bay Cove is an Equal Opportunity/Affirmative Action Employer

