

# DIRECTOR – MUNICIPAL COLLABORATION

The Metropolitan Area Planning Council (MAPC), the regional planning agency for Metro Boston, seeks a Director of its Municipal Collaboration Department. The department operates a comprehensive group purchasing program for municipalities and other buyers; coordinates joint procurements for the Fire Chiefs Association of Massachusetts and the Greater Boston Police Council; serves as fiduciary agent for homeland security programs throughout the Commonwealth; oversees training, research, and procurement projects for the Northeast Homeland Security Regional Advisory Council; helps cities and town to collaborate in the delivery of municipal services; and works toward improved public safety for our region.

**Duties include:** Operate public procurement programs; market our procurement expertise and develop new opportunities to expand procurement services to municipalities and other allies; provide guidance on state procurement laws to all MAPC departments; provide technical assistance to municipalities that are pursuing collaborative solutions; develop inter-municipal agreements and practices. Supervise Municipal Collaboration staff of approximately eight (8); provide guidance and support to department staff; assist with problem solving, relationship management, and program development; develop and oversee department budget.

**Qualifications:** An advanced degree in public administration, management, business administration, planning or a related field, plus a minimum of five years' relevant work experience. Deep knowledge of municipal government, procurement laws and practices, and regional collaboration; existing or prior certification as a Massachusetts Public Purchasing Official is a plus.

This is a full time position with an excellent state employee benefits package. Starting salary: \$80-100,000, depending on qualifications and experience. Candidates must have legal authorization to work in the USA and a valid driver's license and/or the ability to arrange transportation to meetings in different parts of the region. MAPC is an EOE/AA Employer. MAPC takes pride in the diversity of its workforce and encourages all qualified persons to apply. The position is open until filled. Review of applications will begin immediately. **SEE COMPLETE POSTING AT WWW.MAPC.ORG (JOBS AT MAPC) AND APPLY ON-LINE THERE.**

*Thomas E. Hauenstein, HR Manager. Posted 3-4-14*